

TPMG Delivery Science Grants Program – Request for Letters of Intent

Issued March 24, 2025

The Delivery Science Grants Program gives physicians in The Permanente Medical Group (TPMG) and researchers in the Division of Research (DOR) the opportunity to collaborate in medium-scale, operationally relevant research projects. Projects must be led by a TPMG physician as the principal investigator with a DOR research scientist as the co-principal investigator, or vice versa. Projects must address priorities identified by regional clinical leaders (e.g., TPMG chairs of chiefs and Associate Executive Directors) and should focus on health care delivery, clinical effectiveness, and applied research.

The Delivery Science Grants Program supports multiple individual projects. Each project may receive funding of up to \$275,000 in direct costs, with an expected duration of 12-24 months. Criteria for project topics and priorities include:

- Study results are likely to change clinical practice or care delivery within three years
- Topic is endorsed as high-priority by regional leaders, e.g., regional chair(s) and associate executive director(s)
- Inclusion of technology and/or generalizable methods for data system use
- Potential to spread to other operational topics or areas

Two calls for letters of intent are issued per year. The timeline and steps for the current cycle are:

Now through May 9, 2025

- Develop potential delivery science project ideas, in discussion with TPMG regional clinical leaders. **Seek and incorporate input about your idea from the appropriate regional chair well in advance of the due date. Shortly after you submit a letter of intent, Delivery Science Grants program leaders will ask your regional chair to evaluate your idea.**
- You may request advice, or assistance seeking a co-PI, from the program manager, Suzanne Furuya (Suzanne.Furuya@kp.org). If you are a TPMG physician and are seeking a DOR co-PI, please place an inquiry with Suzanne Furuya at least 4 weeks before the due date.

On or before May 9, 2025

- Submit your Letter of Intent online using the TPMG Delivery and Applied Research (DARE) Idea Proposal form at [DARE Idea Form Short Questions.docx](#)

May–June 2025

- Regional chairs will be asked to evaluate submitted Letters of Intent
- Delivery Science Executive Review Committee meeting – Dr. Kristine Lee, sponsor, and other TPMG AEDs review letters of intent to select those that will be invited to proceed to the full proposal stage.

On or before August 22, 2025

- Proposals due (only proposals invited after the Letter of Intent stage will be considered)

September-October 2025

- Scientific review of proposals by Delivery Science Methods Review Committee
- Scientific review recommendations shared with Dr. Lee and other TPMG Associate Executive Directors
- PIs revise and resubmit proposals, if needed
- Funding decisions made

January 1, 2026

- Projects must start January 1, 2026 and end by December 31, 2027.

The **Letter of Intent** (LOI) must be submitted with both a principal investigator and a co-principal investigator listed. The PI must be a TPMG physician or a DOR research scientist. The co-PI must be the other (e.g., if the PI is a TPMG physician, the co-PI must be a DOR research scientist). The TPMG physician must be an associate, participant, or senior physician to be eligible as a PI or Co-PI.

The components of the letter of intent are:

- The challenge or problem this study will aim to address
- A summary of the existing evidence on this topic and the gaps in knowledge the study will address
- A description of the specific changes in clinical practice the project will inform
- Which regional clinical leaders or groups consider this study a priority
- The study population, main exposure or concept, any comparison group, and outcomes of interest
- The proposed research methods, including study design, variables, data sources, and analytic approach

Submit your letter of intent using the TPMG Delivery and Applied Research (DARE) Idea Proposal form online at  [DARE Idea Form Short Questions.docx](#) by May 9, 2025.

You will be notified of whether you are being invited to submit a full proposal after the Delivery Science Executive Review Committee meeting. Instructions for full proposals will be sent to those invited.

Thank you for your interest. To learn more about the TPMG Delivery Science and Applied Research (DARE) portfolio and to see the list of projects funded by the Delivery Science Grants Program, please see this [website](#).